

TOWN OF GRANT-VALKARIA, FLORIDA
REGULAR TOWN COUNCIL MEETING
MARCH 12, 2008
TOWN HALL, 5120 HIGHWAY US1, GRANT, FL 32949

The Regular Meeting of the Town of Grant-Valkaria, Florida, Town Council was called to order at 7:27 p.m. by Mayor Del Yonts and roll call to the Council Members, with the following present:

Mayor – Del Yonts	Town Manager Matthew Brock
Seat No. 1 – Joe Hackford, Vice Mayor	Town Clerk Susanne Krueger
Seat No. 2 – Danielle Morgan	
Seat No. 3 – Pat Bryan	
Seat No. 5 – Dan Faden	
Seat No. 6 – Jason Mahaney	

EXCUSE COUNCIL MEMBER DEMOTT

Mayor Yonts stated at the previous workshop this date that he had been notified that Council Member DeMott was sick. Motions by Vice Mayor Hackford, second by Council Member Morgan, and vote unanimous to excuse Council Member DeMott.

CHANGES TO AGENDA

Town Manager Brock requested adding “Treasure Coast Marina” under “New Business”. Council Member Faden requested adding “Discussion Per Diem Per Hour Employees”.

APPROVAL OF MINUTES

1) Town Council Meeting Minutes of February 27, 2008

Motions by Vice Mayor Hackford, second by Council Member Morgan, and vote unanimous to approve the Town Council Meeting Minutes of February 27, 2008 with the following amendments: change wordage in fourth paragraph, first sentence under Council Reports - from “used in town within seven years” to “used in the District within seven years”; add to end of first paragraph under Discuss/Appoint Code Review Committee – “; however, Mayor Yonts stated that he did not feel that the Code Enforcement Board members should be on the Code Review Committee.”

2) Town Council Special Meeting Minutes of February 29, 2008

Motions by Council Member Morgan, second by Council Member Mahaney, and vote unanimous to approve Town Council Meeting Minutes of February 29, 2008 with corrected scribes’ errors.

3) Town Council Workshop Meeting Minutes of March 5, 2008

Motions by Vice Mayor Hackford, second by Council Member Faden, and vote unanimous to approve Town Council Workshop Meeting Minutes of March 5, 2008.

REPORTS

1) Town Manager’s Report

Town Manager Brock gave a brief highlight on the following topics:

- Leghorn should be completed by Friday

- Last page of Treasurer's Report should indicate the cash account balance at February 29, 2008

2) Town Attorney's Report – none given

3) Council Reports and Comments

Council Member Bryan stated he reviewed the Green Local Government Standards and determined that this is something that the town would not be interested in and that it is not the time to be adding extra costs to the Town.

Council Member Faden stated he attended the Local Planning Agency (LPA) meeting Monday night; EELs will bring to LPA an overlay of maps; meeting with the airport manager Thursday afternoon; and the next two Mondays the EELs people will be at the LPA meetings.

Council Member Morgan brought to the attention of Council that she saw a helicopter school sign. Council Member Faden will bring this up at his meeting with the airport manager.

Vice Mayor Hackford stated that John Conlon called and wanted to get with Matt regarding mowing schedule and he told him to come before the Council. Mayor Yonts suggested that Vice Mayor Hackford come up with a proposed schedule and bring before Council to review/approve. Vice Mayor Hackford stated that he hauled away a trailer which was dumped on the street right-of-way at Berry Road and Los Pamos; he replaced the stop sign at the corner of Shell Pit and US1 but was unable to replace the street sign; there are about 6-8 potholes in Town and requested Council approval to get asphalt to fill the holes. It was the consensus of Council to allow him to purchase the asphalt.

Council Member Mahaney thanked Town Manager Brock for his quick response in notifying Council regarding the drug bust in Town by the Sheriff's Department.

Mayor Yonts stated he attended the Space Coast League of Cities meeting where they were looking for volunteers to serve on the committee regarding energy efficient coalition; there was a Senate Bill that was withdrawn for it being a misdemeanor for council members to join organizations; there is a House Bill regarding how local meetings are to be run which would push the home rules; after the budget approval Linda Munroe would be full time; he received a request for a politician to be placed on the agenda, he told him that the meetings are not an election forum and that he may speak as a member of the public not as a candidate; requested Seafood Festival event permit review be placed on the agenda for the next meeting – if agenda full then place on another meeting; if anyone asks about the Town Administrator that staff and council members may only state the dates of employment, salary and reason as stated in the official meeting minutes; brought up the question as to do we need an acting town administrator prior to Town Administrator Brock leaving effective before he leaves.

Council Member Mahaney requested that it be placed on next meeting agenda of how to compensate Town Clerk Krueger.

Mayor Yonts stated that based on Town Administrator Brock's contract and according to the Town's records his vacation and sick time balance as of today is 105.63 hours, and he personally will perform the exit interview on Mr. Brock. Motions by Council Member Faden, second by Vice Mayor Hackford, and vote unanimous to assign Town Administrator Brock's last day of employment as March 28, 2008, that his vacation/sick time due be set at 105.63 minus any time used between this date and the time Mayor Yonts performs the exit interview, and that the polo shirt issued has met its life expectancy.

Motions by Vice Mayor Hackford, second by Council Member Mahaney, and vote unanimous to appoint Town Clerk Krueger as Acting Town Administrator as of Saturday, March 15, 2008.

It was the consensus of Council that if inquires about job positions are received that they can contact Lisette Kolar or Denni Burr who can answer questions, but not discuss expectations of past town manager.

Mayor Yonts requested the job description amended as following:

- Add - applicants for this position should be aware that the Town is looking for a person that is willing to work on day to day issues, not just staff management. The direction is to create a "government light" style municipality and it is anticipated that the Town will have only 3 direct employees, a Town Administrator, a Town Clerk, and an Assistant Town Clerk. Duties and jobs not covered by a direct employee, i.e., Code Enforcement, building permits, etc. will likely continue to be contracted to consultants, companies, other municipalities or Brevard County.
- Delete - Must be physically able to operate a variety of office machinery and equipment, included but not limited to, computer hardware, typewriter, copier facsimile machine, etc. Must be physically able to exert a significant amount of force to lift, carry, push, pull or otherwise move objects common to the work environment; and must be a legal resident of Brevard County.

4) Board Reports

None given.

5) Public Comments (Non-Agenda Items Only)

Tom Sammons, Mooney Lane, informed Council that the pepper trees on the sides of the road are in need of cutting back. In the past the County performed this job and wanted the Town to cut back the pepper trees.

Council Member Faden requested residents with concerns like mowing, ditch cleaning, etc. to call Town Hall.

John Frazier asked why the Town Administrator resigned. Mayor stated that it was a skill set compatibility issue. Vince Wilson addressed Council about doing a great job. Bonnie Allan asked if Sebastian Beach Tennis had a burn permit.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

- 1) Discuss/Action Re: Policy To Apply For Re-Zoning, Site Plan Review, Binding Development Agreement Review, And Comprehensive Plan Amendment Proposals (Yonts)

It was the consensus of Council to not take any action regarding this item, but rather turn it into a town policy. At the direction of Council, Town Administrator Brock agreed to go through Town Attorney Bohne regarding either establishing a policy or amending the interlocal agreement with the County so that they would send us a listing of building permits issued on a regular basis. Council discussion resulted in needing a formal procedure established as to how meetings are to be performed by all boards on the July agenda.

- 2) Discuss Special Event Procedures In Regards To Processing Applications (Yonts)

It was consensus of Council for staff to create an ordinance regarding special events application process, and address in it where case of a small event staff can handle the process.

- 3) Discuss Council/Boards Attendance At Training Sessions (Yonts)

Mayor Yonts stated he was concerned about Code Enforcement Board members needing \$700 per person for training, and suggested they need Council approval prior to attending. Motions by Council Member Morgan, second by Vice Mayor Hackford, and vote unanimous to not allow any training costs for any board members this fiscal year, and that any travel and per diem cost must be brought before Council for prior approval before attending.

- 4) Treasure Coast Marina (Brock)

It was the consensus of Council that if something has been approved by the County they would like to see it; however, it does not need to be brought before them. Town Administrator Brock stated that he would check with County to ascertain if anything was approved by them.

It was discussed that if no fence or demolition permit was pulled that it be brought before the Code Enforcement Board. It was stated that January 10, 2007 Council approved a 6 month extension on their site plan for a boat storage facility, not sales.

- 5) Discuss Per Diem Per Hour For Employee (Faden)

Council Member Faden stated that there are residents available to perform accounting and professional services. The code enforcement person is willing to be paid per diem and be reimbursed for the cost of class certification and the accounting person is willing to volunteer and/or be paid per diem and work on a weekly basis. There is a need for a code enforcement officer who would also assist in the paperwork, it would cut costs on an as needed basis, need someone that knows the codes, would get quicker response especially when it comes to land clearing issues, and it would be a contract/per diem/per hour/on call basis.

Town Administrator Brock informed Council that he found a CPA at more than half the cost Hoyman Dobson was charging.

PUBLIC FORUM

Dan Robino agreed with having a code enforcement officer.

ADJOURN

Motions by Vice Mayor Hackford, second by Council Member Morgan and vote unanimous to adjourn meeting at 9:07 p.m.

(signature on file)

Del Yonts, Mayor

ATTEST:

(signature on file)

Susanne Krueger, MMC, IIMC, Town Clerk