

**Grant-Valkaria  
Town Council Meeting  
Wednesday, May 2, 2007  
Grant-Valkaria Town Hall (5120 US Highway 1)**

**A. CALL TO ORDER 7:12 P.M.**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL (by Interim Clerk)**

Mayor: Del Yonts - present

Council Member, Seat 1: Joe Hackford - present

Council Member, Seat 2: Danielle Morgan – present

Council Member, Seat 3: Pat Bryan - present

Council Member, Seat 4: Cathy DeMott - present

Council Member, Seat 5: Dan Faden absent (previously approved)

Council Member, Seat 3: Pat Bryan - present

Council Member, Seat 6: Jason Mahaney - present

**D. ADDITIONS AND DELETIONS TO AGENDA**

E. 2. Town Administrator Report

H. 4. Town Administrator Contract

H. 5. Town Hall Infrastructure

H. 6. Spending Allowance

H. 7. Ordinance for Architectural Style and Business Zoning

**E.1. CFO REPORT**

Previous balance	\$141,226.68
Deposits (total)	22,115.56
Check issued	50.00
Bank reconciliation correction (subtraction)	<u>.08</u>
Ending balance	\$163,282.16

**E.2. Town Administrator's Report**

Matt Brock reported that he has advertised for a City Clerk today. Also, he had obtained a copy of the budget and will meet with Tim and Cathy on that budget. He also reported that he had been contacted by Lee Feldman, Palm Bay City Manager, about a meeting of all city managers in Rockledge scheduled for tomorrow at 11 A.M. of which he would be attending. He also plans to meet with Karl at 4:30 P.M. tomorrow (tentative). Pat Bryan asked that it be put in the records that in the interim of hiring a Town Administrator, that the Mayor has gone above and beyond the call of duty in executing necessary actions, attending meeting, etc. and that statement met with an astounding round of applause.

**E. PUBLIC COMMENT (Non-agenda items only)**

Leroy Rotgers Requested a copy of the e-mail sent to the Mayor from Don Darby related to the Valkaria Airport. The Mayor agreed to e-mail him that correspondence.

Milo Zonka Provided an update on the Valkaria Airport Master Plan. A vote was taken by the VAAB to recommend approval of the plan by the Brevard County Commission at the 5/17/07 commission meeting at 5:30 P.M.. A list of common goals was read. Other points mentioned included one hundred new hangar sites over the next twenty years and no night

**Grant-Valkaria  
Town Council Meeting  
Wednesday, May 2, 2007  
Grant-Valkaria Town Hall (5120 US Highway 1)**

lighting in the plan which had been a contentious point. George Wolfe questioned the lack of night lighting in the current plan. Milo Zonka stated that night lighting was not in the plan but would be looked at again in five years and explained that only two sets of lights are in the current plan which are precision path indicator lights which are daytime lights and lights along the Mosquito Control area as they conduct spraying at night. Dave Folts said he attended the last half of the Valkaria Airport Master Plan meeting last night and wanted the Mayor to know that the County lawyer indicated he had lots of communication with the Mayor and had provided a chance for the Mayor to respond in writing as to the community concerns. The assumption seemed to be that as there was little community participation at the meeting and no written response received from the Mayor, that the details in Master Plan must be acceptable to the Valkaria Airport community.

Bonnie Allan stated no April minutes appear on the Town web-site. Yonts stated it is being worked. Also that she wanted to address the land clearing on US1 and that she had spoken to Ernie. They were suppose to stop Friday at 2 P.M. and were not suppose to grade the land. Originally, the hand-clearing of invasive species was to be the objective. Ground-up mulch hauled off today as about 89% is cleared. Matt Brock and Joe Hackford issued a letter of violation and the sheriff issued a citation. County is presently looking into penalties. Matt Brock also stated that the person will need to go through the County for a permit and when it goes through the County it will be looked at many times based on this prior violation.

**G. APPROVAL OF MINUTES**

Motion made by J. Hackford to approve the 4/25/07 minutes as written; seconded by J. Mahaney  
Voice vote on the motion carried unanimously.

**H. NEW BUSINESS**

1. **(Yonts) - Bear Creek subdivision sign taken down by County for culvert work. Through miscommunication reconstruction of the sign began without proper permitting and approval. Chris Marshall, President of the Bear Creek Property Owners Association, will represent Bear Creek**

Chris Marshall added the Council in that 44 homes had voted to put up a new sign to replace the older sign the County look down when replacing the culverts at the entrance to Bear Creek at an estimated cost of \$8,800. The original sign had been established in 1997 when it was erected on the right-of-way and although the County allowed the sign placement, no use of the right-of-way was formally approved. The survey and plan for the new sign was submitted but the Bear Creek group was told they must go through Roads and Bridges for the plan. The day it went before the Council, it was stopped by the Attorney stating Grant-Valkaria would be involved in this as it involved the use of right-of-way. From that point forward, a notice of commitment was misconstrued to be approval and the construction of the wall for the new sign began according to the plan. C. Marshall stated the property owners association knows they are in violation and apologized to the Council and that all work had been stopped. Council members initiated discussion as to whether they had applied for a permit, the reason for the block

**Grant-Valkaria  
Town Council Meeting  
Wednesday, May 2, 2007  
Grant-Valkaria Town Hall (5120 US Highway 1)**

structure to replace the prior sign built from wood, and the size of the new sign per plan compared to the original sign. Yonts stated the Town Attorney had read the supporting history and the agenda report from the County and based on the proof of liability concern being covered, had no issues related to this subject. As the new signage began without a permit, the Mayor suggested fining the property owners association \$125 to up-hold the precedent and furthermore suggested issuing a \$125 credit (waiver) to that fine due to the delay incurred by the property owners association related to the timing of the Town's incorporation.

Motion made by C. DeMott to fine the Bear Creek Property Owners Association \$125 for violations related to the erection of their new sign and to waive the \$125 fee in respect to the Town's incorporation contributing to the delay and approval of the right-of-way use agreement; seconded by D. Morgan  
Voice vote on the motion carried unanimously.

**2. (Yonts) - Code Enforcement Board Application Deadline tonight. Board to be selected by the Council at the 05/09/07 Town meeting**

Interim Clerk reported that three more Code Enforcement Board Applications were received tonight and that the total applications received-to-date should be approximately twelve or so. Council asked that the new applications received tonight be scanned and e-mailed to the Council along with a listing of names so each Council Member can account for receipt of all of the applications prior to selection of the Board next week.

**3. (Yonts) – Brevard County Discussion of Property Tax Reform**

Matt Brock attended a Brevard County meeting on this subject in which there was standing room only. He reported that Brevard County is taking precautions for major cuts in revenue from the potential passage of property tax reform and that the estimate was potentially a loss of \$76 Million, on average. Council stated that the Town has three ad-valorem based assessments which are Sheriff, fire, and road and bridge. County seems to be leaving sheriff and fire alone and are cutting other things by 25-30%. Mention of how this potential reform may affect the boat ramp project. Also mentioned as to hearing that the State has postponed the subject and will hear it in a special session around the first of June.

**4. (Yonts) – Town Administrator Contract**

Mayor Yonts stated that Matt had requested the town pay for life insurance for a policy value of three times his salary. Since that request, the benefits paid by other town were investigated – Indialantic provides life insurance on all employee at a value of \$25,000 per policy and Malabar offers paid life insurance for the Manager for a policy value of two times his salary which costs \$298 annually. Matt changed his request to a policy value of \$100,00.

Motion by D. Morgan to have the Town purchase a term life insurance policy for Matt Brock at a value of \$100,000 with a cost not-to-exceed \$500 per year; seconded by J. Mahaney

**Grant-Valkaria  
Town Council Meeting  
Wednesday, May 2, 2007  
Grant-Valkaria Town Hall (5120 US Highway 1)**

Voice vote on the motion carried unanimously.

**5. (Yonts) – Town Hall Infrastructure**

An initial listing of needed office supplies, services, furnishings and equipment was read to include, but not limited to: all-in-one copier/scanner/fax, Bright House package, window coverings, fire extinguishers, moved phone and fax lines, functioning security system, digital recording device and microphones, a credit card, printer, computers, cell phone, DVD/TV, business cards, water cooler with rental service, digital camera, and projector.

**6. (Yonts) - Spending Allowance**

Discussion as to how much should be set in which to purchase priority items on the above list. Motion made by P. Bryan to limit the spending for Town Hall office supplies, furnishing, and equipment to an amount not to exceed the budget; seconded by D. Morgan.

Voice vote on the motion carried unanimously.

**7. (Yonts) - Ordinance for Architectural Style and Business Zoning**

Yonts suggested that the Town announce a pending ordinance for architectural style and under a pending ordinance doctrine, the Town could advise new commercial applications for development of the pending ordinance and that they will need to comply. An example was provided from the Town of Malabar. Motion made by D. Morgan to announce a pending ordinance for architectural style to apply to all commercial property in the Town located on Grant Road, Valkaria Road, Babcock Street, US1, Shell Pit, and Old Dixie Highway; seconded by P. Bryan.

Voice vote on the motion carried unanimously.

**I. UNFINISHED BUSINESS**

**1. (Yonts) – Discussion of process for naming of the Town (Process to be in place by 05/21/07 per Town Charter.)**

A draft flowchart/decision-tree was provided to document a potential method for naming of the Town. Discussion was heard as to requesting a “straw poll” with a simple “yes” or “no” indicated for whether to retain the Town name of Grant-Valkaria. Following the straw poll, the item should be put on the agenda to vote on retaining the name of Grant-Valkaria or have the Council vote to investigate Town name options. If a referendum vote by residents resulted, that vote would take place in November 2008. Further discussion in next week’s meeting as to the process/method for naming of the Town.

**J.REPORTS**

Staff report: Worker’s Compensation coverage and content coverage has been added to our policy and bill will come shortly. Council suggested the [info@grantvalkaria.org](mailto:info@grantvalkaria.org) be changed to forward to Matt Brock and this will be set up after purchase of the Town

**Grant-Valkaria  
Town Council Meeting  
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Grant-Valkaria Town Hall (5120 US Highway 1)**

computers. Suggestion by J. Mahaney that Matt Brock be set-up for access to the Town's mailbox. D. Yonts asked Palm Shores how they deal with Town mail and their Town Clerk receives all mail in which it is stamped for date and receipt and copies are made and distributed to the designated personnel. All original mail is kept on file.

J. Hackford: Requested a thank-you letter be sent to Bill Lewis who donated the flag and flag pole. Letter will be sent.

D. Yonts: Topics for the next few Town Council meetings are as follows:

5/9/07 – Valkaria Airport Master Plan; selecting the Code Enforcement Board; selecting a planning firm; and continuing work on the Town name

5/16/07 - Valkaria volunteer fire department; and Town name – final method

5/23/07 – vacating on Olive Road

5/30/07 – Chief Farmer (and asked that someone check with Nancy to see if we might be able to use the Grant Community Center for this meeting as more attendees are expected)

**K. PUBLIC COMMENT (Non-agenda items only)**

No further public comments.

**L. ADJOURNMENT**

Motion made by J. Hackford to adjourn; seconded by J. Mahaney.  
Voice vote on the motion carried unanimously.

Meeting adjourned at 10:27 P.M.

**BY:**  
(signature on file)

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**Del Yonts  
Mayor, Grant-Valkaria**

**ATTEST:**

(signature on file)

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**Karlene Folts  
Interim Clerk, Grant-Valkaria**

**DATE: 5/9/07**