

**Grant-Valkaria  
Town Council Minutes  
Wednesday, April 18, 2007 at 7:00 P.M.  
Grant Community Center**

**A. CALL TO ORDER 7:07 P.M.**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL (by Interim Clerk)**

Mayor: Del Yonts – present  
Council Member, Seat 1: Joe Hackford – present  
Council Member, Seat 2: Danielle Morgan – present  
Council Member, Seat 3: Pat Bryan – present  
Council Member, Seat 4: Cathy DeMott – present  
Council Member, Seat 5: Dan Faden – present  
Council Member, Seat 6: Jason Mahaney – present

**D. ADDITIONS AND DELETIONS TO AGENDA**

Faden: Delete item I.3 and move to 04-25-07 agenda.

**E. CPO REPORT (C. DeMott)**

Previous balance	142,143.62
Deposits	0.00
Checks issued (total)	3,447.50
<b>Ending balance</b>	<b>138,696.12</b>

**F. PUBLIC COMMENT (Non-agenda items only)**

Milo Zonka: Introduced himself as Chairperson of the Valkaria Airport Advisory Board and a Palm Bay resident. He announced that the final stages of the master plan being written by the Florida Institute of Technology (FIT) for the airport are done and there will be a review of the plan at FIT on 05-01-07 at 6:30 P.M., A-110 College of Aeronautics.

The plan will be available on line on Tuesday, April 24<sup>th</sup> at the Brevard County web site. The Valkaria Airport Advisory Board (VAAB) will meet afterwards to consider the plan. On May 17<sup>th</sup> there will be a joint VAAB and Brevard County Commission Workshop held at County Building C at Viera in the Florida room. Public is encouraged to attend and voice their opinions at both meetings. There was concern expressed by George Wolfe for those who will be unable to attend or if their comments were not written that they would be unable to speak. Del stated that at the FIT meeting the public will be allowed one minute each to speak, but that the VAAB is a more open meeting. He added that it is advantageous for comments to be in writing as they will be addressed properly. A question was asked by Peter deVoss as to whether night flying and lights are addressed. Mr. Zonka responded that it is in the plan in 5 to 10 years. The pros and cons will be weighed to make that decision at that time. Public was advised to review the plan when it comes out on the County web site on April 24<sup>th</sup>. The Town needs representatives to be at the May 1<sup>st</sup> meeting as Council and P&Z Boards will be in Planner interviews and unable to attend. Commission meeting on May 17<sup>th</sup> is also very important to the future of our area and everyone is encouraged to attend. Dan thanked Mr. Zonka for attending and communicating that information to the Town.

Scott Harrell: Has a purchase contract on property on Grant Road. The cost of insurance was quoted to him as \$5,000.00 to \$10,000.00 annually as the nearest fire department is

10 miles away. Del stated that representatives from Brevard County Fire Rescue will be in attendance at the April 25<sup>th</sup> Town meeting to address concerns of the citizens. He was encouraged to attend.

**G. APPROVAL OF MINUTES**

**1. Approval of minutes from special meeting, 03-31-07: (No comment made)**

**Motion to approve minutes of 03-31-07 made by J. Mahaney; second by J. Hackford  
Voice vote on the motion carried unanimously.**

**2. Approval of minutes from LPA/P&Z and Town Council Workshop, 04-11-07: (No comment made.)**

**Motion to approve minutes of LPA/P&Z and Town Council Workshop, 04-11-07 made by P. Bryan; second by D. Morgan**

**Voice vote on the motion carried unanimously.**

**3. Approval of minutes from Town Meeting, 04-11-07: (No comment made.)**

**Motion to approve minutes of Town meeting, 04-11-07 made by D. Faden; second by J. Hackford**

**Voice vote on the motion carried unanimously.**

**H. NEW BUSINESS**

**1. (Morgan) – Guest: Commander Drinkwater, Brevard County Sheriff (BCSO)**

Commander Paul Drinkwater was introduced by Danielle. It was announced that the agenda item was not inclusive of ATV activity but that a meeting at a later date will be arranged for that specific issue. Comm. Drinkwater provided background information on himself and his time with the Sheriff's Department. He identified our area (zone 74) and the staffing that is provided that area by the department. He recommended everyone visit the Sheriff's web site and review the volunteer programs that are offered for the public. The Citizen Observer Program (COPS) is a program that actually trains citizens to patrol their towns and be an extra set of eyes. These volunteers are uniformed and drive a patrol car. There is a background check done on applicants and they receive training in CPR, traffic control, radio use, etc. He advised the attendants to watch the web site for a date of the start up of the Citizen's Police Academy. It is an 8 week program, 3 hours per week and the participants actually exposed to every aspect of the sheriff's office. Lieutenant Russ Cockriel is assigned to Grant-Valkaria. Following his presentation the meeting was opened to questions. Janet Metz expressed concern about horses whose owners are unable to protect them in fire situations due to blockades. Commander Drinkwater stated that the issue had been addressed and restricted access should only be done when imminent danger is present. She also said that we have many equestrians in the Town and vehicles on the road are not giving the horse back riders courtesy. This could be a potentially dangerous situation for everyone. Comm. Drinkwater stated that he will pass the comment but requested that specific areas of concern be brought to the attention of the BCSO. Roy Vannetti stated that there was a long response time when he called about gun shots in his area. Comm. Drinkwater discussed prioritization and that an explanation should be given for delays. He continued that the citizens should not hesitate to call 911. He encouraged the callers to meet with the deputy who responds, but all calls are logged in the system. The Citizen's Police Academy enrollment will be limited so those interested should submit an application. Danielle will be the Town link to the BCSO and contact with Lt. Cockriel. The web site will be adjusted for communications. Discussion continued. Del announced that there will be an ATV discussion set up for May or June with the BCSO.

## **2. (Yonts) – Calvary Baptist Church Special Use Permit**

The church wants to hold a garage sale on their property at Old Dixie and Grant Road from 8:00 A.M. until 2:00 P.M. on April 28<sup>th</sup>. All Council agrees there is no need for a special use permit, they can proceed. There was no public comment.

## **3. (Yonts) – Sidewalk and Flag Stem Lot (Trout Creek)**

Scott Glaubitz, BSE Consultants, stated that the plans for Trout Creek were submitted prior to the incorporation of Grant-Valkaria. The County recorded the agreement but not the binding site plan. There are 2 areas of issue: 1) A waiver for the sidewalk requirement on Old Dixie as there are no sidewalks there currently; and 2) A variance for a 1.49 acre flag lot so it would have access through the “stem” and not be required to have a second drive entry off of Old Dixie. The lots currently range from 1 to 6 acres and subdivision is zoned SEU (Suburban Estate Use). There is a 50’ natural buffer on both sides and a conservation easement for Trout Creek with a 60” culvert pipe crossing bridge. Construction scheduled to begin in late June or early July. Discussion ensued and included the request that Trout Creek not be gated as that seemed incompatible with the area.

**Motion to accept sidewalk waiver with agreement for future assessment if sidewalks are decided for Old Dixie made by P. Bryan; second by D. Morgan**

No further discussion.

**Voice vote on the motion carried unanimously.**

**Motion to accept the flag stem lot waiver to allow that lot access off of the private road within the subdivision made by D. Morgan; second by P. Bryan**

Recommendation made by Dan that legal be consulted for future decisions of this nature to determine whether it is an issue for Council or does Council need to convene as P&Z Board.

**Voice vote on the motion carried unanimously.**

## **I. UNFINISHED BUSINESS**

### **1. (Yonts) – Town Administrator Update**

Town contract was combined with one submitted by Matt Brock. Del will meet with Denni Burr and Karl Bohne (previously identified negotiation team) to finalize it. Mr. Brock will be in the area for a City Managers Meeting this Friday so perhaps they will be able to arrange a face-to-face finalization of the contract in the afternoon. Discussion ensued with regards to the terms of the contract and suggestions made to be considered. All hope that he will be in place for the Planner interviews beginning on April 30<sup>th</sup>.

### **2. (Mahaney – Code Enforcement**

Jason stressed the importance of setting a date for the seating of the Code Enforcement Board. Applications to the Board will be accepted no later than May 2<sup>nd</sup> as long as there are at least 9 applicants and the members will be chosen at the May 9<sup>th</sup> Town meeting. Terry Wolfe commented that Code Enforcement office of the City of Melbourne has offered the Town assistance in every aspect. She also stated that she was told that their off duty officers would be free to assist the town for \$15.00 per hour and mileage. Melbourne can also provide the Town with certification information classes for Code Enforcement officers. Jason stated that decision should wait for the Town Administrator to be in place and all agreed. He added that Melbourne Beach responded

thanking the Town for its interest in their code enforcement personnel but gave no further comment.

3. **(Faden) – Grant for Open Spaces/Parks** (Moved to 04-25-07 agenda)

4. **(Yonts) – Method for Naming the Town**

Dan stated that he discussed the uses of a straw poll with Mr. Bohne. It is not binding but could be used in support of a choice where as a referendum vote is legally binding. The Council could make a motion to keep the name of Grant-Valkaria and send out a straw poll with a single response requested (yes or no to keep the name), take feedback, and then look at the next step. Del stated that the entire process needed to be defined. Discussion ensued and included the public. Alan Webb liked the straw poll but felt that the Council should not make an endorsement before the poll as they are to represent the people. Homer King suggested a ballot box. A educational mailing was suggested by Jo Faden to let the people know that there are making a change would not be that simple and give some pros and cons. Most agreed. Lisette Kolar stated that during the incorporation effort the mailing was found to be the most effective way to communicate and that it would cost about \$800.00 to do that. Dave Folts added that the Council made a commitment to the residents to communicate and the best way to disarm discordant voices was through a mailing. Marie Backus stated to make sure the meeting date was included in the information provided. Dean Atkins and Karlene Folts spoke in favor of the mailing and Karlene added that it was important to specify that the item was a “yes” or “no” issue. Lisette to contact Susan Kabana from Malabar to discuss their recent straw poll. Del to ask Mr. Bohne what path to take if the majority response is “no”.

**J. REPORTS**

**P. Bryan**

- Announced the Scouts “Trash Bash” this Saturday. After discussion it was decided that notice was too late to coordinate this year but Pat will contact them and make sure they give us good notice for next year.
- The Land Use Committee is dissolved and Pat wanted to extend gratitude to the members Bonnie Allan, Denni Burr, Lisette Kolar, and John Mafera for their hard work and dedication, with special thanks to Dan Robino for his dedication and involvement.
- Town Planner interviews will be April 30<sup>th</sup>, May 1<sup>st</sup>, and finish May 2<sup>nd</sup> at the Town meeting. The first line of questioning will be done by the Town Council and the LPA will be there to ask any additional questions of the applicants. Lisette Kolar, LPA Chair, reported that the LPA members did not have the opportunity to review the proposals. Arrangements will be made to circulate Council’s copies. They will be returned in time for a last review by Council before the interviews.
- Pat reminded all that he will be absent from the 04-25-07 meeting.

**D. Faden**

- No report. Will be absent from the 05-23-07 meeting.

**D. Morgan**

- No report. Will also be absent from the 05-23-07 meeting.

**J. Hackford**

- Grant Historical House Fish Fry is Saturday 5:00 P.M.

**J. Mahaney**

- Jason asked if P&Z should be removed from the volunteer application. Decided to keep it on for future reference. He also requested the web site be updated with the deadline for Code Enforcement applications. Discussion included the need for an update to identify the purpose of the Code Review Committee and the Audit Committee.

### C. DeMott

- Cathy expressed special thanks to Lisette Kolar for her work with the auditing firms and arranging the audit with Berman Hopkins. The audit is currently on target for 04-30-07.

### D. Yonts

- The Chase Building is now officially the Grant-Valkaria Town Hall. Lease was signed today. John Chase will be using Suite A for now but may move into the back room. The Planner interviews will be there April 30<sup>th</sup> & May 1<sup>st</sup> and the first Town meeting will be held there on May 2<sup>nd</sup>. The marquis board will be available for Town announcements. John Krupp volunteered to look into the electrical access for computers, etc. Discussion ensued about an initial cleaning. It was agreed to hire a professional company.

#### **Motion made by C. DeMott to hire a cleaning company to do a thorough cleaning and buff/wax of floors; second by P. Bryan**

Discussion: Mark Pagliarulo offered to suggest some companies that he has worked with in the past. Someone will need to be a contact and job needs to be done by April 27<sup>th</sup> so moving can take place that weekend. Joe volunteered.

#### **Motion amended to have cleaning done by 04-27-07 with Joe to oversee process and price to be at \$300.00 or lower; second by P. Bryan**

#### **Voice vote on the motion carried unanimously.**

- A request has been made for a business license for a web designer husband and wife team. They state no traffic will be coming to their home and there will be no sales from there. To be on agenda next week.
- The Bear Creek sign was taken down for road work and they have started putting it back up in concrete block form and without right-of-way agreement. Del will inform them that they are in violation and to stop work. There was no permit issued to the knowledge of the Town and the sign is solid and much bigger now. Plan to put this on the agenda for May 2<sup>nd</sup>. Del to consult with Mr. Bohne.
- Fountainhead permit packet was approved unanimously by P&Z Advisory Board.
- P&Z procedure (on file) was followed at the 04-17-07 meeting. Quasi judicial with speaker cards filled out and applicant speaking first.
- Received a follow up letter from Nancy deVoss who wanted a street light and did contact FPL to have one installed for which she will pay privately.
- The unpaved road agreement is the next big task and Mr. Bohne is working on the ordinance.
- A vacating request has been submitted for Olive Road and has been advertised. It needs to be heard on 05-23-07. Del to provide Council with information.
- The background check is moving forward on Matt Brock.
- Lisette Kolar met with Susan Kabana and stated that the Truth in Millage (TRIM) starts in June and the Town will have to shift the millage for roads & bridges from the County. It is not a new tax just shifting of funds. If not done in a timely manner revenue could be lost.
- Tim Reynolds has been working on the budget and will put together a chart of accounts hopefully for next meeting. The Town needs to provide Mr. Brock with a starting point.
- Ad for RFP for audit firms is ready. Cathy to be contact
- The paperwork for renters insurance is in progress.
- Lisette needs financial disclosure forms from 3 Council members. Need completed forms by 04-25-07.

- Airport Master Plan should be of concern to the residents of the Town. Del requested earlier plan meetings be scheduled any night but Wednesday so the Town could participate but that was not done. He also requested a Grant-Valkaria seat on the VAAB for input and that was not granted. Del encourages everyone to review the plan when it is posted on the web site April 24<sup>th</sup> and attend the meetings. If that is not possible, it is important to e-mail comments in to the FIT web site or e-mail the Commissioners directly with concerns.

**K. PUBLIC COMMENT**

Terry Wolfe: There was a scant showing in total and by the Town for the CERT class. Need at least 4 more people to attend to continue the course. It is very important for the Town and Council participate and become familiar with the information presented.

**L. ADJOURNMENT**

**Motion made by D. Morgan to adjourn; second by D. Faden  
Voice vote on the motion carried unanimously  
Meeting adjourned at 10:45 P.M..**

**BY:**  
(Signature on File)

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**Del Yonts  
Mayor, Grant-Valkaria**

**ATTEST:**

(Signature on File)

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**Jo Faden  
Interim Clerk, Grant-Valkaria**

**04/25/07**

**DATE:** -----