

Grant-Valkaria
Town Council Minutes
Wednesday, January 31, 2007 at 7:00 P.M.
Grant Community Center

- A. **CALL TO ORDER** 7:05 P.M.
- B. **PLEDGE OF ALLEGIANCE**
- C. **ROLL CALL (by Interim Clerk)**
Mayor: Del Yonts - present
Council Member, Seat 1: Joe Hackford - present
Council Member, Seat 2: Danielle Morgan - present
Council Member, Seat 3: Pat Bryan - present
Council Member, Seat 4: Cathy DeMott - present
Council Member, Seat 5: Dan Faden - present
Council Member, Seat 6: Jason Mahaney - present
- D. **ADDITIONS AND DELETIONS TO AGENDA**
Additions included in minutes; no deletions
- E. **CPO REPORT**
(Cathy DeMott)
- | | |
|-----------------------|------------------|
| Previous balance | 34,812.59 |
| Deposits | 27,925.34 |
| Checks issued | 966.55 |
| Pending due | 229.78 |
| Ending balance | 61,541.60 |
- F. **APPROVAL OF MINUTES**
Motion by D. Morgan to approve minutes of 01/24/07 as written; second by C. DeMott
Voice vote on the motion carried unanimously.
- G. **UNFINISHED BUSINESS**
1. **(Yonts) - Designation of Interim Town Clerk for 02-07-07**
Jo Faden volunteers to act as Interim Clerk for 02-07-07 meeting.
 2. **(Yonts) - George Wolfe/Emergency Management Grant Applications** have been completed. Need transmittal letter on Town letterhead, Resolution, and one other form to be

signed by the Mayor. Application not yet submitted but will make 02/19/07 deadline. Office of Emergency Management to be briefed by George on Friday. Terry Wolfe and Ray Kolar have been actively involved in the process. The presentation of the Emergency Management Grant final determination will be at the 02/07/07 meeting for approval and signing.

3. (Morgan) - Town Manager & Town Clerk Update

Danielle contacted the 4 applicants for Interim Town Clerk position, two have responded back (Suzanne Krueger & Linda Munroe). Joe Hackford states that the date and time for interview appointments are set for Sunday, 02/11/07 at the GCC beginning at 1:00 P.M. and will be advertised to the public. Lisette Kolar will place ad. Council members are to arrive by 12:45 P.M. Chris Hackford will do the Agenda and act as Interim Town Clerk for this special meeting. The Town Clerk Association has not yet been notified. Lisette Kolar will get contact information to Danielle and they will be given one week opportunity to respond to ad. Need to have resumes to Council members by 02/07/07 for their review prior to the meeting on the 11th. Denni Burr has placed an ad starting on 02/01/07 for Interim Town Administrator. She is finishing a salary survey and finding \$66,000.00 - \$90,000.00 in some local communities. Florida League of Cities charges \$100.00 for a ¼ page ad. Currently the Town will have a Datagram ad which appears twice monthly and will run until March 1st. There is the option of placing a nationwide ad in ICMA for \$250.00. The Town has received two resumes for Consultant and one for Interim Manager and the rest (7) want a permanent position. Most had good qualifications but no real experience as Town Managers. Danielle comments that we need someone with more experience to be a leader. How much more advertising does the Town need to do? Dan asked if we advertised in the Range Rider publication. Danielle clarified ICMA is the Range Rider group. Discussion continues. All feel that the Datagram is a good choice. Del states that we may need to review what we have before we place more ads. Denni asked if the Town will require 5 years of experience. Can it hire someone with less, and what could the legal ramifications be? Council doesn't see a problem with the current verbiage. All agree that the Town needs someone with experience. Del requested that a copy of the ad placed be forwarded to all Council members. All agree to stay with the current level of advertising for now but to

continue researching possibilities. Denni will continue to move this issue along while Danielle is unavailable.

4. (Hackford) – Seafood Festival Update

Joe met with Jack King and discussed progress with permitting, etc. Mr. King related that the Health Department has some new procedures they want instituted. The E-Board will meet this Saturday regarding these changes. Del heard from the County Manager that there is another special events permit applied for by the Experimental Aircraft Association for 02/17/07 at Valkaria Airport. County wants both applicants to have information in to the Town for review. Lisette Kolar states that the GSF is still waiting to hear from the Fire Dept. and the Dept of Natural Resources. She will follow up and provide Del with the information. There is an application form in place with the County that can be revised and utilized by the Town. Lisette to obtain report copy and forward to Council. The Town is covered by insurance for these sort of events, but the applicant needs to provide proof of insurance also. Mr. Bohne will be requested to write a resolution relating to the acceptance of the process already in place through the Seafood Festival. Jason Mahaney asked if the Town could collect any revenue from this process. Del responded that the County is doing most of the work and the monetary compensation is not worth pursuing.

5. (Faden, Hackford) – Rental Property Availability/Potential Lease Sites

Joe looked at availability on the GCC grounds. Also new building for \$2200.00 per month. He is currently discussing the cost with the owner and will go look at the building. Del e-mailed the County regarding 3 areas. The RR depot building and property at Grant and Old Dixie if purchased with park referendum monies could not be used. Business and commercial zoning around the airport needs to be used for aviation purposes to cost less. Del asked for more resident input to continue looking. Need a commercial area with access to water and septic. Jason inspected the Fire Station on Friday and found that the large building is in need of much renovation and the brick building would need restroom facilities. He recommends an office trailer on the GCC grounds at this time. Dan adds that we would be better off leasing at this time from an insurance standpoint. If anyone would like to see what one of the proposed office trailers looks like there is a 3 office/one restroom trailer

behind the Malabar Town Hall. Del reminds all that as the Town looks for a location the image portrayed by that facility and how much it would cost to bring it up to code are very important. There was also a brief discussion about bonds. Given that the Town has no previous "track record" and the rates thus would be very high, a place like the Fire House may not even be an option at this time. It was agreed that this issue needs to be resolved within the next couple of months. On 02/07/07 a discussion about a Town trailer will be added to the agenda. Bonnie Allan inquired about the cost of a trailer office. The rents vary, but to set up price ranges from 1500.00 to 2000.00. A monthly cost including the use of the GCC building for meetings and trailer rental would run approximately 1000.00 per month.

6. (Mahaney) - Code Enforcement

Hideaway Lane and Corey Road are two properties in the town which were cleared illegally. The County won't release a building permit until the Town makes a decision to let them move forward and also regarding a penalty. If the Town would waive the fine so would the County and the amount decided could be payable into Town funds for future landscaping. Del wants to assure that the appropriate County personnel, including Eden Bently, are aware of both properties. Jason will contact. George Wolfe commented that he and other volunteers (Terry Wolfe and A.J. Morgan) are available to begin writing ordinances and to assist Jason. Jason requests a workshop be arranged. Scheduled for Monday, 03/05/07 at 7:00 P.M. at the GCC through Nancy who does the scheduling for the GCC. Lisette Kolar will also check availability of Royal Palm who had previously offered the Town the school facilities for evening meetings.

7. (Faden) - Presentation of County Ordinance 06-55

Dan spoke with Dan VanGenechten from the Department of Natural Resources. He is willing to come to a Town meeting on 02/07/07 and make a presentation on the new landscaping ordinance passed by the County (06-055). It would be approximately a one hour presentation. Discussion ensued and Council decided that a 7:30 P.M. time certain would be acceptable, but requested that if possible the presentation time be shortened. Del requested it be shortened by 30 minutes if possible to allow time for discussion. Dan will follow up. Presentation highlights to be on web site. Del also stated that he was trying to bring

Bobby Putnam and Barbara Meyer (if available) to speak on 02/07/07 regarding the status of trails through our the Town.

- 8. (Yonts) - League of Cities Meeting
Dan Faden will be attending the League of Cities meeting with Del Yonts and Cathy DeMott on February 12, 2007.

H. NEW BUSINESS
None identified.

- I. PUBLIC COMMENT**
- 1. Jim Tonte volunteered to investigate means to get quality audio/video of the town meetings. Council agrees for Jim to go forward and do research.
 - 2. Jo Faden announced that the League of Women Voters is publishing a brochure introducing all elected public officials. Should be available in March. She will get some for the Town.

J. ADJOURNMENT
Motion made by P. Bryan to adjourn; Second by D. Faden
Voice vote on the motion carried unanimously
Meeting adjourned at 8:05 P.M.

BY:
(Signature on File)

Del Yonts
Mayor, Grant-Valkaria

ATTEST:
(Signature on File)

Jo Faden
Interim Clerk, Grant-Valkaria

DATE: 02/07/07