

Town of Grant-Valkaria  
Interim Council Meeting Minutes  
Wednesday, October 4, 2006 at 7:00 P.M.  
Grant Community Center

A. **CALL TO ORDER** – 7:00 P.M.

B. **PLEDGE OF ALLEGIANCE**

C. **ROLL CALL (by Interim Council Clerk)**

Bonnie Allan - absent  
Denni Burr - present  
Lisette Kolar - present  
Jim Tonti - present  
Tim Reynolds - present

D. **ADDITIONS AND DELETIONS TO AGENDA**

New business: G.4. – (Kolar) – Airport master plan  
G.5. – (Kolar) – Letter to County on master plan  
G.6. – (Kolar) – Request Grant-Valkaria representation on VAAB  
G.7. – (Kolar) – Interim Council representative at airport meeting  
G.8. – (Kolar) – Interim Council representative at VAAB meeting  
G.9. – (Kolar) – Increased fees at golf course

E. **CONSENT AGENDA:**

1. Approval of 9/27/06 minutes  
Motion made to approve minutes as corrected and recorded

MOTION BY KOLAR; SECONDED BY BURR.  
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY

F. **UNFINISHED BUSINESS:**

1. (Burr) - Cost of Candidate Forum DVDs to be located in South Mainland and Grant Community Libraries

Burr received the cost information. The purchase of 10 DVDs, 5 DVDs for each of the 2<sup>nd</sup> and 3<sup>rd</sup> candidate forums, will run \$10 each for a total cost of \$100.00. Burr will pay for the DVDs and request reimbursement. Reynolds stated he had been contacted by a resident who stated they were unable to attend the candidate forums and when Reynolds stated DVDs would be available for viewing in two local library, Reynolds was asked if citizens could purchase a copy of the DVDs. Burr to check with the company providing the DVD recording services to see if that is possible and the price for citizens purchasing a DVD of the forums.

2. (Kolar and Reynolds) – Planning for first elected Council meeting including but not limited to administering of oaths and date flexibility of first elected Council meeting

Kolar checked with Karl Bohne on administering of oaths of elected Council and date flexibility for the first elected Council meeting. Bohne said the Clerk should administer the oaths. Additionally, Bohne stated that as the charter states the elected Council will be seated two weeks after the election, the elected Council should take office on 11/21/06, exactly two weeks after the 11/7/06 election. Reynolds re-stated the prior week's agreement that the 11/21/06 Council meeting would be ceremonial as well as

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follow an agenda created by the Interim Council to address immediate needs of the elected Council. Persons directly involved in our Town's incorporation efforts and persons representing the neighboring Towns were mentioned for special invitations to the Town's first elected Council meeting. The suggested invitation list grew. Based on the Tuesday meeting on 11/21/06 rather than the established Wednesday meetings held at the Grant Community Center as well as the space availability to potential increased number of attendees, it was suggested the Interim Council check on the availability of the Sunrise Elementary School. Burr agreed to check into the availability of the school for the 11/21/06 meeting. Kolar agreed to send a list around to the Interim Council members for suggested other individuals to whom a special invitation should be sent to attend the Town first elected Council meeting. Additionally, Kolar agreed to draft a certificate of appreciation to be given to particularly supportive and instrumental individuals involved in our Town's incorporation process.

3. (Reynolds) – Information as to the end of year audit requiring advertising

Reynolds said that as this end of year audit and any required advertising can take place many months after the end of the fiscal year; all responsibility for that audit should be included as the elected Council responsibility.

4. (Reynolds and George Wolfe) – resolution for state-wide mutual aid agreement

George Wolfe provided two copies of the agreement. Reynolds said all Interim Council members should read through the agreement to adopt at the next scheduled meeting. Kolar agreed to draft the resolution for the state-wide mutual aid agreement and may run the resolution past Bohne. George Wolfe summarized that page 21 needs to be signed by cities whereas the signature for the attorney is optional. He also stated that a certificate of insurance will be needed and Kolar stated she will call the insurance company and see if they can send the certificate directly. George also said that page 23 needs to show the points of contact and the Council agreed those will be George Wolfe, Jim Tonti, and Bonnie Allan as decided previously. When completed, George will deliver all paperwork to Nancy Smith in the Brevard Office of Emergency Management.

5. (Reynolds and Folts) – status of signing FPL acceptance documents

Interim Clerk Karlene Folts reported that the FPL acceptance document had been signed on Friday, September 29<sup>th</sup> and the Town has a copy of that document in the files. Sandy Sanderson stated that all was accomplished to begin the franchise fee cycle starting 9/29/06.

6. (Reynolds) – status of inter-local agreement with Palm Bay re: Country Beginnings/Oakwood School

Although the Interim Council approved the inter-local agreement last week, Karl Bohne, Town Attorney, stated we should not sign the agreement until Palm Bay has

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approved the agreement. Reynolds stated he would contact Lee Feldman on this issue to see when they will be approving it so the Town can finalize this for Mr. Glatz.

7. (Burr) – Possibility of future Interim Council meetings every two weeks

Burr asked that this agenda item be tabled permanently.

**G. NEW BUSINESS:**

1. (Kolar) – insurance policy renewal for 10/1/06 through 9/30/07

Kolar called Nancy Tinn of the Florida League of Cities insurance. She stated the invoice for next year's policy had been mailed yet Kolar states it has not been received by the Town. We had agreed to submit a payment schedule for the 10/1/06-9/30/07 coverage periods. Reynolds stated that paying for this policy should not be a problem if paid from the balance in the town account (which came from the local option gas tax revenue) as we have a whole fiscal year in which to balance out budgeted amounts for the revenue's intended use. The Interim Council agreed that the best payment schedule would be quarterly payments of about \$1,250 each to cover the \$5,000 premium. Motion made to provide a payment schedule for the 10/1/06-9/30/07 insurance period with each payment being ¼ of the total premium.

MOTION BY KOLAR; SECONDED BY BURR.

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY

2. (Kolar) – Eagle Crest Preserve: plat approval by Brevard County Commissioners on 10/10/06

Kolar stated that the County had been requested to send notification of site plans involving land within Grant-Valkaria and the County has complied with that request in sending the Town information related to the Eagle Crest Preserve's plat approval by the Brevard County Commissioners on 10/10/06. This site is to have 176 building sites. Density on this site was requested to be 0.25 acres. A half-acre density was approved. Also, water and sewer to this site was planned to be secured from Palm Bay. A lift station and potable water are noted on the site plans. Discussion was heard relating to the pre-annexation agreement between the developer and Palm Bay being null and void based on the incorporation of the Town. Public comment was heard from a land-owner at Walking Horse Lane. A representative of the developer, Pence, also addressed the Council. When asked about getting water and sewer from Palm Bay, she said that wells and septic tanks or city water and sewer would work although city water and sewer was preferred by most homeowners. The representative stated that if the lift station were no longer needed based on wells and septic tanks, a full re-work of the planned design and placement of the current log plan would not be needed. The lift station is only about 20' x 20' and could simply be dropped if a decision for septic tanks and wells was made. She said that currently there are 108 lots with an average density of 0.6 acre, wells and septic are not precluded on this site. An entrance on Weber Road is planned.

The Interim Council agreed that two concerns need be addressed to the Brevard County Commissioners at the 10/10/06 meeting, which are as follows:

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(i) To avoid any future nullification or dispute about the platting, does the County have the authority to re-plat property in the Town of Grant-Valkaria for a project like this? and (ii) to express concern that through approval of the plat, the County does not imply the Town will automatically allow or be required to allow Palm Bay to provide water and sewer to this site without due process. Reynolds agreed to contact Peggy Busacca about these items of concern. Additionally, Kolar ask that Reynolds request this item be removed from the consent agenda so discussion can be heard on this agenda item. Reynolds agreed to request this also through Commissioner Voltz' office.

Kolar agreed to attend this meeting as the Town's representative.

3. (Kolar and Bohne) – drafting of resolution to ratify actions of Interim Council

Kolar drafted an initial listing of potential actions taken by the Interim Council which Karl Bohne, Town Attorney, for which ratification by the elected Town Council was suggested. Kolar said it was the initial draft and asked all the Council members to review the listing sent as well as add other actions. Additions were to be sent to all of the Council members. When finalized by the Interim Council, this ratification should be added to the agenda for the first elected Council meeting on 11/21/06.

4. [Added agenda item] (Kolar) – Airport Master Plan
5. [Added agenda item] (Kolar) - Letter to County on master plan
6. [Added agenda item] (Kolar) - Request Grant-Valkaria representation on VAAB
7. [Added agenda item] (Kolar) - Interim Council representative at airport meeting
8. [Added agenda item] (Kolar) - Interim Council representative at VAAB meeting

A meeting on 10/10/06 at 7 P.M. at FIT is scheduled to present working paper #3 on the Valkaria Airport Master Plan. Kolar has a soft-copy of working paper #3 which can be posted on the Town website (Reynolds to post it). Working paper #3 will present concepts and a land-use plan. John Mafera offered comment that the land can be used for anything allowed by current zoning and land use, but all the revenues must go to the airport. Interim Council agreed that a letter of concern should be drafted as to Grant-Valkaria now being an incorporated Town and being included as a Town on further discussion as to the airport master plan and further use of the airport through the master plan. Reynolds agreed to draft a letter. Reynolds also to attend the 10/10/06 meeting on behalf of the Town and the Council and make a statement as to future involvement of the town in this airport master plan process.

Additionally, the Council agreed to request Grant-Valkaria representation on the Valkaria Airport Advisory Board (VAAB). Malabar currently has representation on the VAAB. Del Yonts said he would inform the Council of when the next VAAB meeting will be held so that representation can be requested.

9. [Added agenda item] (Kolar) – Increased fees at the golf course

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Kolar said she was just providing information as to increased fees at the golf course. Statement also made as to the signing of a resolution with the Department of Transportation to proceed with the 20 new hangars at the Valkaria Airport.

[Added unannounced agenda item] (Reynolds) – End-of-year roll-up of Town finances

Reynolds reported that the Town account balance as of 9/30/06 was \$9,047.27 with \$3,058.33 of expenses. Only about \$553 of expenses were incurred above the \$2,508 of insurance premiums. Kolar added that she has an unpaid bill for advertising expenses and knew the outstanding expenses for the Town Attorney was estimated to be approximately \$5,000 yet Bohne had a \$3,768 bill through 9/30/06. Reynolds stated he would provide a Balance Sheet and a Statement of Cash Flow in the next couple weeks.

**H. PUBLIC COMMENTS:**

1. Regina Mahaney from E911 at the County asked two questions of the Interim Council: (i) if the Country Beginning property was annexed into Palm Bay or if it is part of Grant-Valkaria, and (ii) can the legal description in the charter be changed. She was told that the through discussion with Palm Bay and the County that all parties were informed that the incorporation superseded the annexation on the Country Beginning/Oakwood School property. Regina asked for proof to be provided so the County could correctly record that property as Grant-Valkaria. The second question related to Precinct 8 boundaries versus parcels recorded by the County as Grant-Valkaria.

**I. ADJOURNMENT:**

Motion made to adjourn.

MOTION BY KOLAR; SECONDED BY TONTI.  
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at 8:40 P.M.

BY:  
(Signature on File)

\_\_\_\_\_  
Interim Council Chairperson

ATTEST:  
(Signature on File)

\_\_\_\_\_  
Karlene Folts  
Interim Clerk

DATE: 10/11/06  
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