

Town of Grant-Valkaria
Interim Council Meeting Minutes
Wednesday, September 27, 2006 at 7:00 P.M.
Grant Community Center

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL (by Interim Council Clerk)

Bonnie Allan - present
Denni Burr - present
Lisette Kolar - present
Jim Tonti - absent
Tim Reynolds - present

D. ADDITIONS AND DELETIONS TO AGENDA

New business: G.2. – (Kolar) – Ozzie’s special event permit from the County

E. CONSENT AGENDA:

1. Approval of 9/20/06 minutes

Motion made to approve the 09/20 minutes as submitted.

MOTION BY ALLAN; SECONDED BY BURR

VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY

F. UNFINISHED BUSINESS:

1. (Reynolds) – Follow-up on payment to Florida League of Cities FMIT

Check was written and it was sent via over-night mail yesterday. It should have been received today. Reynolds also reported that the electronic funds transfer is working as another check for \$4,317 was received for local option gas tax. Also, the Town account had a balance of \$9,047.27 before the payment of the insurance.

2. (Burr) – Cost and check-out process of Candidate Forum DVDs to be located in South Mainland and Grant Community Libraries

No cost estimate has been provided yet.

On 9/25/06, Burr met with Mike Perini Director of the South Mainland Library to establish a procedure for community access to the two DVDs for Candidate Forums two and three. The procedure agreed to was that one DVD will be available for a limited 2-day checkout. The other DVD will be available for continuous showing in a small five of six person media room at the library. The library staff will need one day to bar code and process the DVDs before checkout.

On 9/26/06, Burr met with Gert Jackson at the Grant Community Library about circulating the two DVDs of Candidate Forums two and three. Ms Jackson noted that the Grant Community Library is only open Tuesday from 10 AM to 4 PM, Thursdays from 6 PM to 8 PM, and Saturdays from 10 AM to noon, so it has more limited hours than most libraries. Burr and Ms Jackson agreed that the best procedure would be to all check out of the DVDs with return to be on the next day the library is open.

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Burr will inform Kolar of the date the DVDs will be available at the libraries so Kolar can notify residents on the e-mail list.

3. (Reynolds) – Status of letter to the County documenting shared revenue due to Grant-Valkaria which crosses fiscal years

The letter was drafted and sent to Bohne for review. The letter basically lays claim to the revenue paid to Brevard County yet owed to the Town of Grant-Valkaria since 7/25/06, the date of incorporation for the Town and was sent to allow the County to make any budget and financial adjustments deemed necessary for this repayment extending across fiscal years. Bohne approved the letter. The letter will be sent to Peggy Busacca via e-mail as well as in hard-copy.

4. (Reynolds) – Planning the first meeting of the elected Council

Kolar asked questions related to the first meeting the elected council which should be 11/22/06. Kolar mentioned that it might be nice to have Representative Poppell administer the oaths as he was so instrumental in our incorporation process. Overall, discussions dealt with (i) who can and would administer the oaths, (ii) if the first meeting must be exactly 14 days after the election or somewhere near that 11/21/06 date, and (iii) whether the first meeting should be a ceremonial function only or a ceremony and the first business meeting of the elected Council. It was agreed that the Interim Council should draft an agenda for the first meeting of the elected council to include immediate needs of the elected Council to include but not be limited to (i) availability of the new signature cards for the Town accounts, (ii) assigning of a temporary clerk prior to hiring one, (iii) the handing over of the gavel, and other immediate needs. Reynolds volunteered to draft this agenda. Kolar will contact Bohne and ask who can administer the oaths and the flexibility, if any, of the elected Council being seated “two weeks” after the election.

5. (Burr) – Possibility of Interim Council meetings every two weeks

Burr stated that the Interim Council would have to meet next week. It was suggested that this agenda item appear on next week’s agenda.

6. (Reynolds) – Status of end of year audit bids and submitted reimbursable expenses by Interim Council

Reynolds obtained and reviewed the RFP from the Town of Malabar for these services. He changed it for required changes and sent it out to the same bidder list used by Malabar. Reynolds stated that this end of year audit is not required imminently so he prepared the RFP but believes the Interim Council should not engage this audit as it should be authorized by the elected Council. Reynolds will ask Susan Kabana, Malabar Town Clerk, and Bohne whether this end of year audit requires advertising.

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Reynolds has received reimbursable expense reports from Allan, Burr, and Kolar. Tonti will be contacted to see if he has any reimbursable expenses to report as these expenses should be submitted by the end of this week. Reynolds reported that the expenses total about \$500 plus the \$2,508 insurance premiums paid yesterday.

7. (Tonti and George Wolfe) – Emergency management, state-wide mutual aid agreement, and grant

As Interim Council member Tonti was not present at this meeting, George Wolfe addressed this agenda item. He stated the agreement required (i) a resolution, not an ordinance, (ii) the cities/towns signing on page 21 of the agreement as provided to Reynolds, (iii) minutes showing the agreement was approved, (iv) a Certificate of Liability, and (v) other signatures. Reynolds stated he would ask Susan Kabana, Malabar Town Clerk, whether resolutions require advertising. George Wolfe stated the grant is still “a work-in-progress” and that the submission of the grant should be in the November/December timeframe.

George Wolfe also discussed two additional classroom presentation courses being offered related to emergency management.

8. (Kolar) – Update on boat ramp meeting held by County on 9/20/06

Kolar stated she had not attended the meeting due to the Interim Council meeting on the same time and date. Renee Bryan spoke to this agenda item as she attended the boat ramp meeting. She summarized the meeting that due to funding limitations, the project funding had been promised for use on projects already in progress. Currently, the funding of projects is undecided as the Clerk of Courts is suing for inappropriate disbursing of bond money.

Allan also read a letter sent to residents by Commissioner Voltz that stated the boat ramp project is not being delayed and is proceeding as planned. Comparison of the current status seem to conflict between the boat ramp meeting and the e-mail received from Commissioner Voltz.

The next meeting on the boat ramp will be on 11/15/06.

G. NEW BUSINESS:

1. (Reynolds) – Public hearing: Inter-local agreement with Palm Bay re: Country Beginnings/Oakwood School permitting

Reynolds stated that he was not aware of any of the comments provided to Bohne for the inter-local agreement related to Country Beginnings/Oakwood School permitting not being incorporated into the current agreement by Bohne. Allan said she had not seen her suggestions being incorporated or addressed back to her through communications with Karl Bohne. Discussions occurred as to coverage of Allan’s concerns in current wording of the agreement. Burr, Reynolds, and Kolar said they

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were comfortable with the current draft agreement. Chris Glatz, Manager of the Royal Palm and Oak Wood Charter Schools, addressed some of Allan's concerns.

The public hearing on this agreement was opened by Reynolds. After minimal discussion, the hearing was closed and a motion was made to approve the inter-local agreement related to Royal Oaks Charter School with Palm Bay pending non-substantive editorial changes such as address, date, and number of acres left blank in the current draft of the agreement.

MOTION MADE BY KOLAR; SECONDED BY BURR.

After some discussion, an amended motion was made. The amended motion was to approve the agreement related to Royal Palm school permitting with Palm Balm allowing only non-substantive editorial changes to the current agreement.

AMENDED MOTION MADE BY KOLAR; SECONDED BY BURR.
VOICE VOTE ON THE AMENDED MOTION CARRIED UNANIMOUSLY.

Chris Glatz stated the agreement would require signatures of the Council Chair and the Town Clerk. It would also require two witnesses and one notary. Plans were made to meet at the Country Beginnings/Oakwood School at noon on Friday, 9/29/06, to sign the agreement unless other issues were raised.

2. [Added agenda item] (Kolar) – Ozzie's special event permit from County

Kolar received a call from Ed Washburn, Assistant County Manager, informing of that an individual had applied for a "special event" to be held at Ozzie's Crab House. Ed said he had concerns as there have been numerous complaints about activities at Ozzie's. The County issues special event permits for such things as Q-Fest and the Grant Seafood Festival but these are "non-profit" events. Mr. Washburn said he was going to suggest the applicant attend the Interim Council meeting on 9/27/06. Kolar then contacted Jim Plasterer, the gentleman who attended one of the prior Interim Council meetings to express concerns regarding activities at Ozzie's, to let him know that the topic of this special event will come up at the 9/27/06 meeting. Kolar said Mr. Plasterer had sent back a message that he was unable to attend the 9/27/06 meeting yet stated that the County had last year unanimously banned Ozzie's from getting any special event permits. Kolar contacted Ed Washburn who said that the County Commission cannot "ban" issuance of special event permits yet can deny the permits when requested. Mr. Washburn also had heard of the deputies not citing Ozzie's and telling neighbors that Ozzie's had a permit when in fact they did not. It could be that the deputies were misinformed.

Discussions from the Interim Council and the public included whether the County or the Town should be issuing any special even permits in the future. A suggestion was made that maybe the County as well as an additional Town permit might be considered

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for such a special event permit. Another resident thought that the County might only be tending to the special event permits as the Town cannot presently do such permitting so it may be the Town's responsibility in the future.

Kolar stated that the owner of Ozzie's had approached her prior to the beginning of the Interim Council meeting tonight and stated that the County had told him that the County could not issue a special event permit and had indicated that the Town could. The County had suggested he attend the meeting to see about the issuance of a special event permit at Ozzie's. Kolar told the resident that the County currently issues special event permits in the Town because the Interim Council did not have the authority to do so and that the agenda included an item to discuss this event request. The resident did not stay for the meeting.

H. PUBLIC COMMENTS:

1. (Burr) – Announcement that Megan from the Florida Today newspaper was present and wished to speak with the candidates at the end of the meeting if she had not already spoken with each candidate prior to the beginning of the meeting
2. (Bobby Putnam) – He wanted to return to agenda item F.4. for planning the first meeting of the elected Council. Bobby wanted to suggest that the Interim Council consider resumes for potential candidates for the position of Town Administrator. The Interim Council said that they were not authorized to conduct a search for the Town Administrator and that any resumes were being collected to provide to the elected Council when they take office.

I. ADJOURNMENT:

Motion made to adjourn.

MOTION BY ALLAN; SECONDED BY KOLAR.
VOICE VOTE ON THE MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at 8:22 P.M.

BY:

(Signature on File)

Interim Council Chairperson

ATTEST:

(Signature on File)

Karlene Folts
Interim Clerk

DATE: _____